



State of Utah Electrical Candidate Information Bulletin

IMPORTANT NOTICE:

CHANGES TO THE ELECTRICIAN LICENSING EXAMINATIONS
STARTING JANUARY 1, 2026

Journeyman Electrician (including **Residential**) license candidates will be required to be preapproved for testing by the training school where they received their formal education. This means that once you (the license candidate) submit your registration, you will be required to wait for your school to approve your application for testing. Once the school has given its approval, then you (the testing candidate) will be able to schedule for your examinations. This approval is only required for the first time you apply for testing.

Journeyman Experience Verification

When applying to take the test, you will need to be prepared to upload your verification of electrical experience form found using the hyperlink below:

<https://commerce.dev.utah.gov/wp-content/uploads/2025/12/Verification-of-Electrician-Experience-page4.pdf>

Journeyman Trained Out of State

If you received your training **out-of-state**, then you will also be required to upload your transcripts from your training school or education provider.

FREQUENTLY ASKED QUESTIONS

1. **HOW DO I REGISTER TO TEST?** To register and schedule for testing, go to:
<https://provexam.com/scheduler/>.

You may also call us toll-free at 801-733-4455.
[Click here](#) for more information about registering.
2. **WHERE CAN I TEST?** You may test at any one of Prov's testing centers. [Click here](#) for a current list and directions to each of our Utah testing centers.
3. **HOW MUCH DOES IT COST?** Each combined Theory & Code exam has a fee of **\$85**. Practical exams are **\$25 per section**. These fees are the same whether you are testing for the first time or are retaking an exam. The practical exam cost is the same whether taking all or only one of the tasks.

4. **WHEN DO I GET MY TEST RESULTS?** The results from your code and theory exams will be provided to you at the exam site. Your practical exam results will be sent to you within fifteen (15) days following your practical exam.
5. **ARE THERE ANY STUDY AIDS?** Yes, in our [bookstore](#) we sell practice exams to help you prepare for your test.
6. **WHAT IS ON THE TEST?** [Click here](#) for information about the available exams.
7. **ARE THERE ANY UNIQUE POLICIES FOR THE PRACTICAL EXAMS ?** Yes. A) Candidates only need to pass each task once. If you pass a task on one day of testing but fail a separate task, you will only be required to retest on the tasks you failed. B) You will be allowed to take all scheduled tasks even if you fail a different on the same day, and C) the tests are available at Prov's four (4) Utah testing centers.

MORE QUESTIONS

Please read through this bulletin completely for answers to your questions. If you still have unanswered questions, you may contact us at the following:

For Licensing Questions -
UT DOPL
160 E 300 S, 4th Floor
Salt Lake City, UT 84114
Ph: (801) 530-6628
(866) 275-3675 toll-free in UT
<https://dopl.utah.gov/el/>
Hours: 8 a.m. to 5 p.m.

For Testing Questions -
Prov
200 W Civic Center Drive
Suite 160
Sandy, Utah 84070
Phone: (801) 733-4455
www.provexam.com
Hours: 6 a.m. to 10 p.m.

GENERAL TESTING INFORMATION

Prov will be administering the following electrical examinations:

- Journeyman Examination
- Residential Examination
- Master Law and Rules Examination
- Utah Electrician Practical
- Utah Residential Electrical Practical

The purpose of this bulletin is to provide you information about taking your licensing exam(s) for the State of Utah. Most candidates will be required to pass all three exams (code, theory, and practical) in order to become licensed. **Note:** Master Electrician and Residential Master Electrician candidates do not need to retake the practical if they passed the respective Utah Electrician practical when earning their Journeyman licenses.

EXAM CATEGORIES & FEES

Most candidates seeking licensure in the State of Utah must successfully pass three (3) exams. The code and theory exams cover minimum competency in general electrical knowledge. This includes: The National Electrical Code (NEC), the application of electrical theory, and calculations. The practical exam is hands-on to test the candidate’s technical knowledge and abilities. Detailed information about exam content, duration and reference materials can be found in the Exam Descriptions section of this document.

The code, theory, and practical exams each have a fee of **\$85**. The fee is the same whether you are testing for the first time or for a retake, whether you are taking one practical task or all practical tasks.

EXAM PRE-QUALIFICATIONS

In order to take any of the electrical licensing exams, you must first meet the minimum requirements for exam eligibility. Before you begin any exam, you will be asked to self-certify, under penalty of perjury, that you meet the necessary requirements to take the exam.

The following are the education and/or experience requirements for exam eligibility:

| Residential Journeyman Electrician | |
|---|---|
| Education | On-the-Job Training |
| Completion of a 2 year (min. 288 classroom hours) electrical apprenticeship education program or the competency exam equivalence | 3,000 hours of residential electrical experience as a licensed apprentice electrician. |
| OR | |
| | 8,000 hours of residential electrical experience as a licensed apprentice electrician. |

| Journeyman Electrician | |
|---|--|
| Education | On-the-Job Training |
| Completion of a 4 year (min. 576 classroom hours) electrical apprenticeship education program or the competency exam equivalence | 6,000 hours of electrical experience as a licensed apprentice electrician. |
| OR | |
| | 16,000 hours of electrical experience as a licensed apprentice electrician. |

| Residential Master Electrician | |
|--|---|
| Education | On-the-Job Training |
| Bachelors or Master Degree in Electrical Engineering with EAC/ABET accreditation | 2,000 hours of residential electrical experience as a licensed apprentice electrician. |
| OR | |
| | 4,000 hours of residential electrical experience as a licensed residential journeyman electrician. |

| Master Electrician | |
|--|---|
| Education | On-the-Job Training |
| Bachelors or Master Degree in Electrical Engineering with EAC/ABET accreditation | 2,000 hours of electrical experience as a licensed apprentice electrician. |
| OR | |
| Associate Degree in Applied Science | 4,000 hours of electrical experience as a licensed journeyman electrician. |
| OR | |
| | 8,000 hours of electrical experience as a licensed journeyman electrician. |

If you are uncertain about whether you meet the education and/or training requirements for exam eligibility, you may review the laws and rules that outline the requirements. The Construction Trades Licensing Act (Utah Code 58-55) and the Electricians Licensing Act Rule (Utah Administrative Code R156-55b) are available at www.dopl.utah.gov.

Note: Exam eligibility and the requirements for licensure may differ. Please be sure you meet all exam eligibility requirements prior to taking exams and be sure to meet all licensing requirements prior to applying for licensure with the Division.

You may also contact the Utah Division of Occupational and Professional Licensing (DOPL) at: B5@utah.gov or (801) 530-6628 to request assistance.

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TESTING WITH PROV

The code and theory exams are computer-based written exams that will be administered at one of Prov’s testing centers. Prov’s testing system is easy to use and requires no specific computer experience to take the test.

The following link will take you to a short video that demonstrates Prov’s testing system:

<https://youtu.be/h3T9svnldLY>

WHERE TO TAKE YOUR EXAM IN UTAH

The **written** exams are available at **twenty-one (21) testing centers** located from Logan to St. George. You also have the option to take the code and theory exams at home using Prov’s **Examroom®** service.

Please note that you will schedule the **practical** exam separately as it is given at separate times and locations from the Theory and Code exams. Site addresses, testing availability, and drive directions are provided at the end of this bulletin.

HOW TO REGISTER ONLINE

- To schedule online, go to: https://scheduler.provexam.com/#/pages/schedule_test
- Use the Dropdown menu under “Select Certifying Body”, and select:

UT Electrical

3. Under “Select a License/certificate”, choose the license (and language) you are seeking (**choose one of the following**):
 - Journeyman Electrician
 - Master Electrician
 - Residential Journeyman Electrician
 - Residential Master Electrician

Then press: **NEXT**

4. Enter your information **exactly** as it appears on your government issued ID.
 - Name (First, Middle and Last)
 - Social Security Number
 - Street Address
 - City, State, ZIP Code
 - Email Address
 - Telephone Number

Then select: **SAVE CHANGES**

Once your registration has been submitted, you will see a notice indicating that your test has been submitted to your school for training verification approval. Once you have received notice of approval, you may return to the Provexam website and resume scheduling.

Resume Registration

When you receive notification that you can continue to schedule your exam, you must log back into Prov’s website at the following URL:

<https://scheduler.provexam.com/#/pages;icode=en-us/scheduler>

Enter your CandidateID or Email, then enter your last name. You will then be taken to a screen you can use to schedule your exams.

5. Select a date, time and location for each exam using the link labeled:



Candidates taking a practical exam will register for the individual tasks that they need to take. The scheduling system is set up so that if you select ANY

practical exam portion and schedule it, ALL of the practical exam parts that are still needed for your license will be added to your shopping cart automatically.

The exam below shows several practical tasks for the Residential Electrician Practical.

| | | |
|--|--------------------------------------|--------------------|
| UT - 4-way Light Switch UT - Electrical Practical | Eligibility StartDate 29/Mar/2021 | Find suitable time |
| UT - Motor Control UT - Electrical Practical | Eligibility StartDate 29/Mar/2021 | Find suitable time |
| UT - Schematic Plan UT - Electrical Practical | Eligibility StartDate 29/Mar/2021 | Find suitable time |
| UT - Torque Settings UT - Electrical Practical | Eligibility StartDate 29/Mar/2021 | Find suitable time |

To schedule a practical exam appointment, select any of the practical tasks shown by selecting the link titled **Find Suitable Time and Venue**.

6. Prov’s scheduling system will search for the closest testing centers to the address you entered. Select the **SCHEDULE** link to check the calendar for a specific testing center.
 7. Select a test **date** and **time** from the calendar that matches your schedule. Confirm your selected date and time and **Add to Cart**.
- If you have added a Practical Exam task, all other incomplete practical exam tasks will also be added to the cart.
8. If you want to schedule a **second exam**, use the **Schedule Another Test** button and follow steps 5-7 as shown above; otherwise move to step 9 below.

SCHEDULE ANOTHER TEST

9. Proceed to payment. Please enter your form of electronic payment (e.g. MasterCard, Visa, AMEX).

If you have provided an email address, the invoice for your exam payment will be automatically emailed to you. This invoice will include information regarding your scheduled date/time.

If you have any problems with online scheduling, you may contact us at (801) 733-4455.

SCHEDULING BY PHONE

To schedule an exam by phone, candidates should contact Prov toll free at (801) 733-4455. Prov scheduling staff is available 6:00 a.m. through 10:00 p.m. MT, Monday through Friday.

Candidates should be prepared to provide the Prov scheduling staff with their full name (first, middle, last), social security number and their address. Once registered in the database, Prov staff will search for the next available testing session at the candidate’s preferred testing location and will provide candidates with any alternate locations that may be in close proximity to their address. Once candidates are scheduled, Prov staff will email a confirmation.

CANCEL/RESCHEDULING POLICY

If you need to change or cancel your scheduled exam appointment, you must contact Prov at least **three (3) business days** prior to your scheduled test date. Rescheduling is free if Prov is notified by the deadline.

If you fail to reschedule or cancel your testing session by the close of business three (3) days prior to your scheduled test date, you will forfeit your exam fees. Any no-show to a scheduled exam will also forfeit exam fees.

PREPARING FOR YOUR EXAMS

The licensing exams that you will take have been designed to test minimum competency in the electrical field. The test questions and projects have been prepared and reviewed by subject matter experts in collaboration with the Electrician Licensing Board, the Division, and the Provider.

Prov recommends that you prepare for your exam by familiarizing yourself with the subject areas listed in each exam description along with the associated reference materials. You are encouraged to prepare your test materials by highlighting text or placing permanent tabs on important pages.

LICENSING EXAM DESCRIPTIONS – AFTER AUG 1, 2025

Beginning on August 1, 2025, the following three examinations (**Journeyman**, **Master Law and Rules**, and

Residential) will be replacing the existing code and theory examinations.

| JOURNEYMAN ELECTRICIAN | | |
|-------------------------------------|---------------------|----------------|
| Passing Score | Time Allowed (mins) | # of Questions |
| 75% | 240 | 100 |
| Conductors & Cables | | 7 |
| Current | | 6 |
| Definitions & General Requirements | | 6 |
| Grounding & Bonding | | 10 |
| Lighting & General Use Equipment | | 7 |
| Motors & Controllers | | 6 |
| Overcurrent Protection | | 9 |
| Power | | 5 |
| Raceways & Enclosures | | 7 |
| Resistance | | 6 |
| Services, Feeders & branch Circuits | | 8 |
| Special Occupancies & Equipment | | 6 |
| State Laws & Rules | | 4 |
| Voltage | | 6 |
| Voltage Drop | | 7 |

References

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471.
- **Ugly’s Electrical References**, 2023. Jones and Bartlett Publishers, 40 Tall Pine Dr., Sudbury, ME 01776.
- **Title 58. Occupations and Professions | Chapter 1. Division of Professional Licensing Act | Part 3 and Part 5 | sections 301 & 501.** https://le.utah.gov/xcode/Title58/Chapter1/58-1.html?v=C58-1_1800010118000101
- **Department of Commerce | Division of Professional Licensing | General Rule of the Division of Professional Licensing, R156-1 Sections 102, 308, 309.** <https://adminrules.utah.gov/public/rule/R156-1/Current%20Rules?searchText=R156-1>
- **Department of Commerce | Division of Professional Licensing | Electricians Licensing Act Rule, R156-55b**, 2020. <https://adminrules.utah.gov/public/search/R156-55b/Current%20Rules>
- **Title 58. Occupations and Professions | Chapter 55. Utah Construction Trades Licensing Act.** <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html> <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html>

| MASTER ELECTRICIAN RULE AND LAWS | | |
|----------------------------------|---------------------|----------------|
| Passing Score | Time Allowed (mins) | # of Questions |
| 75% | 240 | 80 |
| Communications Systems | | 1 |

| | |
|--|---|
| Conductors & Cables | 3 |
| Construction Trades Licensing Act | 7 |
| Current, Resistance, Voltage Drop | 8 |
| Definitions & General Requirements | 1 |
| DOPL Licensing Act | 8 |
| Electricians Licensing Act, Administrative Rule | 7 |
| General DOPL Licensing Laws, Administrative Rule | 7 |
| Grounding & Bonding | 5 |
| Lighting & General Use Equipment | 1 |
| Motors & Controllers | 2 |
| NFPA 70E | 5 |
| Overcurrent Protection | 2 |
| Raceways & Enclosures | 1 |
| Services, Feeders & Branch Circuits | 4 |
| Special Conditions | 2 |
| Special Occupancies & Equipment | 3 |
| Utah Health and Safety | 2 |
| Utah Labor Code | 5 |
| Utah Occupational Health and Safety | 2 |
| Utah NEC Amendments | 4 |

References

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471.
- **NFPA 70E - Standard for Electrical Safety in the Workplace**, 2024. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471.
- **Ugly's Electrical References**, 2023. Jones and Bartlett Publishers, 40 Tall Pine Dr., Sudbury, ME 01776.
- **State Construction and Fires Codes Act Title 15A, Chap 3, Part 6, Section 601 15A-3-601(1)**. https://le.utah.gov/xcode/Title15A/Chapter3/15A-3-S601.html?v=C15A-3-S601_2025070120250507
- **Title 58. Occupations and Professions | Chapter 1. Division of Professional Licensing Act | Part 3 and Part 5 | sections 301 & 501**. https://le.utah.gov/xcode/Title58/Chapter1/58-1.html?v=C58-1_1800010118000101
- **Title 58. Occupations and Professions | Chapter 55. Utah Construction Trades Licensing Act**. <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html> <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html>
- **Department of Commerce | Division of Professional Licensing | Electricians Licensing Act Rule, R156-55b**, 2020. <https://adminrules.utah.gov/public/search/R156-55b/Current%20Rules>
- **Department of Commerce | Division of Professional Licensing | General Rule of the Division of Professional Licensing, R156-1 Sections 102, 308, 309**. <https://adminrules.utah.gov/public/rule/R156-1/Current%20Rules?searchText=R156-1>

- **Utah Labor Commission | Occupational Safety and Health, R614-1-5**. <https://adminrules.utah.gov/public/rule/R614-1/Current%20Rules?searchText=R614-1>
- **Utah Labor Commission - Industrial Accidents**. Department of Commerce | Division of Professional Licensing | Utah Office of Administrative Rules. <https://adminrules.utah.gov/public/rule/R602-2/Current%20Rules>
- **Occupational Safety and Health Administration (2025). 29 CFR Part 1910, Subpart I - Personal Protective Equipment, Section 1910.132, 1910.133, 1910.134**. U.S. Department of Labor. <https://www.osha.gov/laws-regs/regulations/standardnumber/1910>

| RESIDENTIAL ELECTRICIAN EXAMINATION | | |
|-------------------------------------|---------------------|----------------|
| Passing Score | Time Allowed (mins) | # of Questions |
| 75% | 240 | 100 |
| Conductors & Cables | | 7 |
| Current | | 6 |
| Definitions & General Requirements | | 5 |
| Grounding & Bonding | | 9 |
| Lighting & General Use Equipment | | 7 |
| Overcurrent Protection | | 8 |
| Pools, Photovoltaic & Wind | | 7 |
| Power | | 6 |
| Raceways & Enclosures | | 5 |
| Resistance | | 6 |
| Services, Feeders & Branch Circuits | | 8 |
| State Laws & Rules | | 4 |
| Voltage | | 6 |
| Voltage Drop | | 6 |

References

- **NFPA 70 - National Electrical Code 2023**, 2023. National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471.
- **Ugly's Electrical References**, 2023. Jones and Bartlett Publishers, 40 Tall Pine Dr., Sudbury, ME 01776.
- **Title 58. Occupations and Professions | Chapter 1. Division of Professional Licensing Act | Part 3 and Part 5 | sections 301 & 501**. https://le.utah.gov/xcode/Title58/Chapter1/58-1.html?v=C58-1_1800010118000101
- **Department of Commerce | Division of Professional Licensing | General Rule of the Division of Professional Licensing, R156-1 Sections 102, 308, 309**. <https://adminrules.utah.gov/public/rule/R156-1/Current%20Rules?searchText=R156-1>
- **Department of Commerce | Division of Professional Licensing | Electricians Licensing Act Rule, R156-55b**, 2020. <https://adminrules.utah.gov/public/search/R156-55b/Current%20Rules>
- **Title 58. Occupations and Professions | Chapter 55. Utah Construction Trades Licensing Act**. <https://le.utah.gov/xcode/Title58/Chapter55/58-55.html>

[55.html https://le.utah.gov/xcode/Title58/Chapter55/58-55.html](https://le.utah.gov/xcode/Title58/Chapter55/58-55.html)

PRACTICAL EXAM DESCRIPTIONS

In 2020, Prov, in conjunction with DOPL reviewed and revised the requirements for the two practical examinations; Electrician and Residential Electrician.

The following changes will be made for those taking the examination:

- 1) Tasks only need to be completed once. If you pass a task, you will not have to pass that task again. If you do need to retest on an unsuccessful task, you will only need to select and pass that task or tasks.
- 2) You will be allowed to complete all of the tasks on your day of testing.
- 3) Practical exams will now be delivered weekly at Prov’s testing centers throughout Utah in Layton, Sandy, Provo and St. George. This will nearly double Prov’s monthly capacity allowing you to retest sooner.

The following are the descriptions of the practical exams. Please note that if you have previously completed the residential practical exam shown below as part of your Residential Journeyman license, you will not be required to retake the same practical exam as part of your Residential Master license.

Utah Residential Electrician Practical Exam

| | |
|-------------------------------|-----------|
| Number of Tasks | 4 |
| Time allowed (Minutes) | 95 |

Tasks

- Torque setting* (5 min)
- Evaporative Cooler Motor Wiring **(residential)** (use of schematic diagram) (30 min)
- 4-way & 3-way Light Switch Wiring (30 min)
- Schematic Reading & Wiring (30 min)

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- One continuity tester or multi meter
- One straight blade screwdriver

- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers

*Prov will provide the torque wrench for use while testing.

Each task is scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being considered for licensure. However, you may pass the tasks over a period of testing days if necessary.

Please note that if you have previously completed the practical exam shown below as part of your Journeyman license, you will not be required to retake the same practical exam as part of your Master license.

Utah Electrician Practical Exam

| | |
|-------------------------------|------------|
| Number of Tasks | 6 |
| Time allowed (minutes) | 130 |

Subject Area

- Torque setting* (5 min)
- Transformer termination ‡ (5 min)
- Conduit bending ‡ (30 min)
- Candidates will bend two pieces of conduit using a **3 & 4 point** bends
- Motor Control **(commercial)** ‡ (use of ladder diagram) (30 min)
- 4-way & 3-way switch wiring (30 min)
- Schematic reading & wiring (30 min)

‡ These additional tasks are required if upgrading from the Residential Electrician licenses.

Candidates are responsible for bringing their own tools to perform the projects. They will not be permitted to share materials during the exam. All materials should be checked prior to use to make sure they are safe and in good working order.

Please bring the following to the practical exam:

- Two 5-foot pieces of ½-inch EMT conduit
- One ½-inch EMT bender
- One continuity tester or multi meter
- One ½-inch conduit reamer
- One straight blade screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- One hacksaw or cordless saw
- One tape measure
- One pencil or marker
- Non-digital torpedo level

*Prov will provide the torque wrench for use while testing.

All of the tasks, except for conduit bending, are scored on a pass/fail basis. Once you pass a task you no longer need to take that task. You must successfully pass all of the tasks before being

considered for licensure. However, you may pass the tasks over a period of testing days if necessary.

Conduit bending tasks are scored on a point basis with point deductions occurring based on errors related to straight, plumb, or level as well as conduit bending best practices.

Notes about all of the tasks:

- **Torque setting** requires the identification of the grade of a provided to the candidate using a chart provided at the examination. Also requires setting a 5-80 lb torque wrench to the appropriate setting based on the torque requirements
- **Transformer termination** requires matching the various conductors to their appropriate points on a Delta-Wye transformer
- **Conduit bending** requires the candidate to fit a length of conduit between two fixed junction boxes. Candidates are evaluated on their workmanship which includes box offsets, obstruction clearance tolerances, and performing either a 3-point and 4-point bend over an obstruction. (both are required to be demonstrated but between different junction boxes). It is not necessary to have a factory end on the finished product and the candidate can field fit the conduit as needed.
- **Motor control** tasks require the candidate to read a ladder diagram and wire a motor control (commercial), or a schematic diagram to wire an evaporative cooler motor connection (residential). Note the tasks vary in complexity based on whether the candidate is testing for an unlimited or residential license.
- **4-way & 3-way** light switch wiring. Candidates will install both a 3-way and 4-way light switch so that they operate properly in conjunction with each other.
- **Schematic reading** involves using the schematic drawing on a doorbell so that it functions as requested

The motor control, light switch, and schematic reading tasks will need to be completed **WITHOUT** energizing the project. Once the candidate is ready for testing of the project, the examiner will inspect the wiring. If the wiring is deemed to be safe, the examiner will energize the project and will test the project's functions. If the examiner feels the wiring will lead to a short circuit

which may damage the equipment or lead to an unsafe condition, the examiner will not energize the project, will ask the candidate to break down the project and will direct the candidate to a next project. Reworking the project after the examiner evaluates the project is not allowed. Once the candidate requests inspection, the test for that task is over.

TEST DAY RULES AND PROCEDURES

Check-in Deadline

The doors to each testing center will open at least 15 minutes before all scheduled testing appointments in order to check candidates into the testing center. You should plan to arrive early to make sure you are seated by the time the testing begins. If you arrive late, AND the testing session has already begun, YOU WILL BE TURNED AWAY, will forfeit your exam fees, and will be required to reschedule for a future testing date.

Proof of Identity

Upon arriving at the testing center, you will be required to show government-issued photo identification. The photo ID must be current and valid. Additionally, the name on your ID must match exactly with the name you provided to Prov at time of scheduling. Please make any corrections to your name prior to your scheduled testing appointment.

Forms of valid photo-bearing ID are a driver's license card, passport, military ID, or permanent resident card. A temporary Utah Driver's License (paper copy) by itself is not sufficient proof of identity. If you currently have a temporary driver's license, you will ALSO need to bring in your recently EXPIRED original driver's license. Together your new temporary driver's license and your expired original license can be used to verify your identity. If you only have the temporary copy or the expired license, you will be refused entry. You will also be required to sign a test center log and will be photographed by the test center staff. If you cannot produce a valid government-issued photo ID, refuse to participate in signing the test center log, or refuse to be photographed, you will be dismissed from the testing center and forfeit all testing fees for that testing session. If you do not have a photo ID, you may still present a valid State driver's license without a photo or a State ID card without a photo that is issued by the DMV.

You will be refused to test by the testing center staff if:

- your name on the testing roster and name on ID do not match exactly
- you do not produce a valid government-issued photo ID
- you refuse to sign the test center log
- you refuse to be photographed

If refused at the testing center, you will be dismissed and forfeit all testing fees for that testing session.

Permitted Items

Candidates are permitted to use the following items during their theory or code examinations:

- **Reference Books.** Please refer to the reference list beneath each examination description for the books or materials that may be used during the test. Both current and previous year code books are permitted for use during the exam.
- **Calculator.** The calculator permitted in the testing venue is linked here: <https://testconsole.provexam.com/#/pages/calculatorpage>. Please take time to Practice using it prior to your exam. No other calculators will be permitted.

Prohibited Items

No cameras, recorders, cell phones, computers, pagers, tablet computers, music players, smart watches, radios, electronic games, or any other electronic devices are allowed in the testing room. Talking and smoking are not allowed in the testing room.

Additionally, other personal items such as purses, notebooks, references or study materials, briefcases, backpacks, wallets, pens, pencils, other writing devices, food or any other items should be placed in secure storage at the testing facility.

For exam security you may also be **asked to remove** articles of clothing that may pose a security risk such as the following:

- Bulky clothing, scarves, hoodies, shawls, vests, jackets, coats, and so forth.
- Hats or headgear not associated with religious reasons.
- Any other clothing or device that may be interpreted as having the potential to compromise the testing process.

We ask that you leave all unauthorized materials in your car or vehicle. If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with fees forfeited, and the Division will be notified of your dismissal from the exam.

Visitor Policy

No one other than the candidate will be allowed in the testing room. Non-testing visitors are NOT permitted to wait in the lobby while candidates test.

Unethical Conduct Policy

Any individual caught giving or receiving assistance during or after the exam or caught using unauthorized materials during the exam will be reported directly to the Division. Those caught in the act of cheating will be dismissed from the exam and their testing results will be frozen. Furthermore, the candidate will forfeit the exam fees paid. Anyone caught with test questions in their possession, either during or following the exam will be prosecuted by Prov for theft of copyrighted testing materials.

If you violate any of these procedures during testing, your test will be stopped, your test be graded as failed, you will forfeit your testing fees, and you will be reported to your licensing board, which typically ends in a 12-month testing moratorium.

Candidate Civility Expectations

We understand that taking a test can be stressful. Sometimes this stress may cause someone to visibly show their frustration during or after the testing event. While we understand the sources of the stress, we find any action that threatens our proctors or examiners to be unacceptable. If a candidate verbally or physically threatens or assaults any of our proctors or examiners, that candidate may be banned from testing for a time. The candidate's actions will be reported to the licensing board or agency. If any physical harm occurs, civil action may also be taken against the candidate.

RESULTS REPORTING

Upon completion of the code and theory exams, you will be provided with results while at the testing center. The results from your practical exam will be mailed to you within fifteen (15) days of test completion.

All code and theory exams will be scored and graded against a cut-score of 75%.

Each exam is scored separately, and a passing score is required on each exam in order to qualify for licensure.

The practical exams are scored on a pass/fail basis. If the candidate fails on any of the projects, the candidate must retake only the specific projects that were failed.

RETESTING POLICY

If you fail one or more of the exams, you must wait **thirty (30)** days before retaking the failed exam. However, after **six (6)** failed attempts, you must wait **120** days before each subsequent attempt.

PROV'S NON-DISCRIMINATION STATEMENT

Prov provides equal access to its exams and testing programs for all eligible persons. Although individual jurisdictions that Prov represents are wholly responsible for determining eligibility of candidates, it is the policy of Prov to maintain an environment free of discrimination and to prohibit discrimination and harassment against any person on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and veteran, marital or family status.

Harassment of Prov program participants, proctors, staff or candidates will not be tolerated. If candidates wish to express concerns about discrimination, they should contact Prov at 801-733-4455 or write to: Prov, Inc., 150 W Civic Center Drive, Suite 601, Sandy, UT 84070.

SPECIAL ACCOMMODATIONS

Prov complies with the Americans with Disabilities Act (ADA) in providing special accommodations for candidates that require additional assistance during the testing process. If candidates feel that they qualify for a special accommodation during testing, they should contact Prov at (801) 733-4455. Prov will require written documentation from a licensed physician or psychologist documenting the disability and further require a request describing the requested remedy. Prov will then work directly with the candidates to make the accommodations they will need in order to complete their exam.

CODE AND THEORY EXAM TEST SITE AVAILABILITY

You may take the code and theory exams at any one of Prov's testing centers located from Logan to St. George. You can also take the code and theory exams at home using Prov's Examroom® service.

What is Examroom?

Examroom is a remote test monitoring service that allows you to take the test on your own computer at your home. You schedule the test the same way you would an in-person testing site; by selecting your preferred test date and time. Then, on test day, you log into the Examroom website and request to start your exam. A test proctor will greet you over your computer, verify your identity, take your picture, and observe you throughout the testing process.

How to decide whether to use Examroom? **Not every computer system is capable of taking a test on Examroom.** The following are the **MINIMUM** requirements that your computer system would need in order to qualify to take the test using the Examroom service:

- Operating system on computer needs to be recent (less than 3-4 years old)
- Works on a MAC, PC, or Chromebook
- Need either a Chrome or Firefox browser (Chrome works best)
- Need a functioning computer web-camera and microphone
- Need a good consistent Internet connection capable of **uploading** files in excess of 3 Mbps

Please use the following link to do a system check **before you schedule** the exam to make sure your computer system will support testing using the Examroom Service.

<https://examroom.ai/systemtest/>

When prompted "Permission to access camera and microphone", you must click "Allow".

If your system does not allow you to test at home, don't worry, we have some great testing locations that are not too far away.

Remote testing is offered as a convenience to you to help you take your test without having to travel. However, by choosing to test remotely, you are agreeing to abide by the following conditions:

1. You will need to be in a quiet, distraction free environment.
2. You need to be sitting at a table, desk, or counter.
3. Your table or desk needs to be completely clear of anything you are not permitted to use during testing; no papers, notes, non-testing books, practice exams, water bottles, drinks, food, etc.
4. All non-testing electronic equipment needs to be removed from the room; 2nd monitors, calculators, additional cell phones, etc.
5. Your area under your table, desk, or chair needs to be clear of everything; blankets, pillows, papers, backpacks, boxes, etc.
6. Your work area needs to be obstruction free so that we can see you, your arms and hands, throughout the entire testing process.
7. You are not permitted to have anyone in the room with you, nor can you receive any aid from anyone during the test.
8. You are not permitted to access any other website during testing unless directed by the system to do so.
9. If requested to download a special extension on your computer, you will not tamper with the extension or try to disable it while testing.

If you are unable to have a testing environment that meets these conditions, we may deny you the ability to test remotely, and we will reschedule you at one of our in-person testing center.

Fixed Testing Locations

The sites shown below are fixed locations where you may take your **code and theory** exams.

The asterisk (*) on the chart shows which days of the week the exams are available for scheduling. Note that sites may change as needed. Please refer to the current online scheduling system to find available testing times for each location.

| Location | M | T | W | T | F |
|----------|---|---|---|---|---|
|----------|---|---|---|---|---|

| | M | T | W | T | F |
|--------------------------|--------|---|---|---|---|
| | Friday | | | | |
| Cedar City – STC | * | * | * | * | * |
| Cedar City - SUU | * | * | * | * | |
| Ephraim - USUE | * | * | * | * | * |
| Herriman - SLCC/H | * | * | * | * | * |
| Kanab - USUK | * | * | | * | |
| Layton – PTCL | * | * | * | * | * |
| Logan – BTC | * | * | * | * | * |
| Logan – USUL | | | | | * |
| Nephi - USUN | * | * | * | * | * |
| Ogden – OWTC | * | * | * | * | * |
| Ogden – WSU | * | * | * | * | * |
| Orem – UVU | * | * | * | * | |
| Price – USUP | * | * | | | |
| Provo – PTCB | * | * | * | * | * |
| Richfield – SC/R | * | * | * | * | * |
| Salt Lake City – SLCC/SC | * | * | | | |
| Sandy - PTCS | * | * | * | * | * |
| St. George - PTCBG | * | * | * | * | * |
| St. George – UTU | * | * | * | * | * |
| Taylorsville – SLCC/RW | * | * | * | * | * |
| West Jordan – SLCC/WJC | * | * | * | * | |

FIXED TEST SITE LOCATIONS

Northern Utah

1. **Prov Testing Center - Layton**
 Testing Services
 1776 N. Hill Field Road, Suite 1
 Layton, UT 84041
(Written & Practical)
2. **Bridgerland Technical College - Logan**
 Assessment Center
 1301 N 600 W
 Logan, UT 84321
(Written only)
3. **Utah State University - Logan**
 Professional Testing Center
 0118 Old Main Hill, Room 115

- Logan, UT 84322
(Written only)
4. **Ogden Weber Technical College - Ogden**
Business & Information Technology, Room
200 N Washington Blvd,
Ogden, UT 84404
(Written Only)
 5. **Weber State University - Ogden**
Testing Services - Stewart Library Testing
Center
3921 Central Campus Drive, Room 110
Ogden, UT 84408
(Written only)
 6. **Utah State University - Nephi**
Testing Center
346 East 600 North, Basement
Nephi, UT 84648
 7. **Prov Testing Center - Provo**
Testing Services
2255 N. University Parkway, Suite 11
Provo, UT 84604
(Written & Practical)
 8. **Salt Lake City Community College - South**
South City Testing Services
1575 State St, Room 2-187
Salt Lake City, UT 84115
(Written only)
 9. **Prov Testing Center – Sandy**
10645 S. State Street
Sandy, UT 84070
(Written & Practical)
 10. **Salt Lake Community College - West Jordan**
West Jordan Testing Services
3491 W. Wights Ft Rd, Health Science, 054
West Jordan, UT 84088
(Written only)
 11. **Salt Lake Community College - Taylorsville/
Redwood**
Testing Services – LIB 017
4600 South Redwood Road
Taylorsville, UT 84130
(Written only)

12. **Salt Lake Community College - Herriman**
Testing Center
14551 S Sentinel Ridge Boulevard
Herriman, UT 84096
(Written only)
13. **Utah Valley University - Orem**
UVU Testing Services
1165 West 800 South, Room 114
Orem, UT 84058
(Written only)

Central Utah

14. **Utah State University - Ephraim**
Testing Services
325 West 100 North
Ephraim, UT 84627
(Written only)
15. **Utah State University Eastern - Price**
Testing Services
451 East 400 North
Reeves Building #114
Price, UT 84501
(Written only)
16. **Snow College - Richfield**
Testing Center
200 South 800 West, Room 130 (Washburn)
Richfield, UT 84701
(Written only)

Southern Utah

17. **Utah State University - Kanab**
Testing Center
733 South Cowboy Way
Kanab, UT 84741
(Written only)
18. **Southern Utah University - Cedar City**
Testing Services
351 W University Blvd, Room 211
Cedar City, UT 84720
(Written only)
19. **Southwest Technical College**
Testing Services
757 West 800 South
Cedar City, UT 84720

(Written only)

20. Prov Testing Center - St. George

Testing Services
2654 E. Redcliffs Drive, Suite G
St. George, UT 84790
(Written & Practical)

21. Utah Tech University

Testing Center
46 South 1000 East
St. George, UT 84770
(Written Only)

PRACTICAL EXAM LOCATIONS

Practical exams are delivered in **Salt Lake Community** once per month, **St. George** once per month, and in **Ogden** twice per month.

Practical exams need to be scheduled seven (7) days in advance. Please see the site locations below.

Practical exams in **Salt Lake City** are held at -

Salt Lake Community College - Redwood Campus
Construction Trades Building - Room 134
4600 S. Redwood Road
Salt Lake City, UT 84129

Practical exams in **Ogden** are held at -

Weber Technical College
200 N. Washington Blvd
Practical Testing Services, Business Technology Building, Room MT-120
Ogden, UT 84404

Directions:

Take Exit 344 for 12th Street. Keep right, then merge onto 12th Street heading east. Turn left onto Washington Blvd, heading north. Turn right onto Tech College Drive, then right again onto Tech College Circle. The Manufacturing Technologies Building will be on your left, located at the southeast corner of campus. Enter through the back of the building, next to the large garage door. Proceed to Testing Room MT 120.

Practical exams in **St. George** are held at -

Dixie Technical College
Testing Center - Bldg. C
610 S. Tech Ridge Drive
St. George, UT 84770

Directions and Parking:

From Northbound I-15, take Exit 8 and turn left onto St. George Blvd. Travel west on St. George Blvd for 2.1 miles to Bluff Street. Continue through the intersection onto Tech Ridge Drive. Travel south (up the hill) for 0.6 miles. Turn left to stay on Tech Ridge Drive. Continue south past Building A on the right, then take the next right into the parking lot. The entrance is on the east side of Building C.

From Southbound I-15, take Exit 8 and turn right onto St. George Blvd. Travel west on St. George Blvd for 2.0 miles to Bluff Street. Continue through the intersection onto Tech Ridge Drive. Travel south (up the hill) for 0.6 miles. Turn left to stay on Tech Ridge Drive. Continue south past Building A on the right, then take the next right into the parking lot. The entrance is on the east side of Building C.

TEST SITE INSTRUCTIONS

Written test site instructions are attached to this document that outline testing rules and computer testing navigation information that is very important. Please thoroughly review prior to your scheduled test date.