



# State of Utah

## National Professional Geologist Examinations (ASBOG)

### Examination Handbook

#### FREQUENTLY ASKED QUESTIONS

1. **HOW DO I REGISTER TO TEST?** To register and schedule for testing, go to:

<https://www.provexam.com/register>.

You may also call us toll-free at 801-733-4455.  
[Click here](#) for more information about registering.

2. **WHERE CAN I TEST?** You may test at any one of Prov's testing centers. [Click here](#) for a current list and directions to each of our Utah testing centers.

3. **HOW MUCH DOES IT COST?** Candidates pay for each examination portion they are requesting to take. The cost shown below is the cost of each examination, whether you are taking it for the first time or are retaking the examination:

Fundamentals of Geology	<b>\$250</b>
Practice of Geology	<b>\$300</b>

4. **WHEN DO I GET MY TEST RESULTS?** Examination results will be emailed to you within approximately sixty (60) days after the test.

5. **WHAT IS ON THE TEST?** [Click here](#) for information about the available examinations.

#### MORE QUESTIONS

Please read through this bulletin completely for answers to your questions. If you still have unanswered questions, you may contact us at the following:

For Licensing Questions -  
**UT DOPL**  
160 E 300 S, 4<sup>th</sup> Floor  
Salt Lake City, UT 84114  
Ph: (801) 530-6628  
(866) 275-3675 toll-free in UT  
<https://dopl.utah.gov/geo/>  
Hours: 8 a.m. to 5 p.m.

For Testing Questions -  
**Prov**  
150 W Civic Center Drive  
Suite 601  
Sandy, Utah 84070  
Phone: (801) 733-4455  
[www.provexam.com](http://www.provexam.com)  
Hours: 6 a.m. to 10 p.m.

#### GENERAL TESTING INFORMATION

The Division has contracted with Prov, Inc. to administer the following examinations:

- **Fundamentals of Geology (ASBOG)**
- **Practice of Geology (ASBOG)**

The purpose of this bulletin is to provide you information about taking your licensing examination with the State of Utah.

#### EXAMINATION CATEGORIES & COST

The examination fees are as follows:

Fundamentals of Geology	<b>\$250</b>
Practice of Geology	<b>\$300</b>

Payment is required when scheduling. You are responsible for ensuring that you take the correct examination(s) for your license.

#### TABLE OF CONTENTS

Frequently asked questions .....	1
More questions .....	1
General Testing Information .....	1
Examination Categories & Cost.....	1
Table of Contents .....	1
Testing with Prov .....	2
Where to take your exam in Utah.....	2
How to Register Online .....	2
Scheduling by Phone .....	2
Cancel/Rescheduling Policy .....	2
Preparing for Your Exam .....	3
Exam Descriptions.....	3
Results Reporting .....	3
Test Day Rules and Procedures.....	3
Check-in Deadline .....	3
Proof of Identity .....	3
Prohibited Items.....	3
Visitor Policy.....	4
Prov's Non-Discrimination Statement .....	4
Special Accommodations .....	4
Exam Test Site Availability .....	4
Test Site Instructions.....	5

## TESTING WITH PROV

Your exam will be administered in a paper/pencil format at one of Prov's testing centers.

## WHERE TO TAKE YOUR EXAM IN UTAH

The **ASBOG** national examinations are delivered in Prov's Utah testing centers. These centers are located in:

- Layton
- Sandy
- Provo

## HOW TO REGISTER ONLINE

1. To schedule online, navigate to the following URL:  
<https://www.provexam.com/register>
2. Use the Dropdown menu under "Select Certifying Body", and select:

## UT - Professional Licenses

3. Under "Select a License/certificate", choose the license (and language) you are seeking (**choose one of the following**):

- National Professional Geologist (ASBOG)


Then press

**NEXT**

4. Enter your information **exactly** as it appears on your government issued ID.
  - Name (**First**, **Middle** and **Last**)
  - Social Security number
  - Street address
  - City, State, Postal Code
  - Email Address
  - Telephone Number

Then select the button labeled:

**SAVE CHANGES**

5. Select a Date, Time, Location for each exam by selecting the link labeled:  
 **Find suitable time and venue**
6. Prov's scheduling system will search for the closest testing centers to the address you entered.

You must select the Delivery Method of **Paper-Pencil**, and then select **Locate Sites** to be taken to the schedules for this national examination.

7. Select the **SCHEDULE** hyperlink to check the calendar for a specific testing center.
8. Select a test **date** and **time** from the calendar that matches your schedule. Confirm your selected date and time and select **Add to Cart**.

**Note:** The National Examinations are only given two times per year so you will have to navigate to the month when the test is given. The currently scheduled National Exams are planned for:

- March 18, 2022
- October 7, 2022
- March 17, 2023
- October 6, 2023
- March 15, 2024
- October 4, 2024
- March 21, 2025
- October 3, 2025

9. Proceed to payment. Please enter your form of electronic payment (e.g. MasterCard, Visa, AMEX). If you have provided an email address, the invoice for your exam payment will be automatically emailed to you. This invoice will include information regarding your scheduled date/time.

If you have any problems with online scheduling, give us a call at (801) 733-4455.

## SCHEDULING BY PHONE

To schedule for an examination by phone, candidates should contact Prov toll free at (801) 733-4455. Prov scheduling staff is available 6:00 a.m. through 10:00 p.m. MT, Monday through Friday.

Candidates should be prepared to provide the Prov scheduling staff with their full name (first, middle, last), social security number and their address. Once registered in the database, Prov staff will search for the next available testing session at the candidate's preferred testing location and will provide candidates with any alternate locations that may be in close proximity to their address. Once candidates are scheduled, Prov staff will email a confirmation.

**CANCEL/RESCHEDULING POLICY**

Tests cannot be cancelled once they have been scheduled. Candidates are obligated to appear for testing on the date that has been selected.

**PREPARING FOR YOUR EXAM**

The licensing examination that you will take has been designed to test your technical knowledge of Professional Geologist or your knowledge of the Laws & Rules governing Professional Geologist businesses.

Prov recommends that you prepare for your exam by familiarizing yourself with the subject areas listed in each exam description. Additionally, familiarize yourself with the reference materials that are allowed during the examination. The more time you spend outside of the testing room studying, the less time you will need to spend in the testing room trying to location information. You are encouraged to prepare your test materials by highlighting text or placing permanent tabs on important pages.

**EXAM DESCRIPTIONS**

Fundamentals of Geology Examination (FG)	
Time Allowed (mins)	# of Questions
240	140

Practice of Geology Examination (PG)	
Time Allowed (mins)	# of Questions
240	110

A study guide for each examination is available from ASBOG®'s website at [www.asbog.org](http://www.asbog.org).

Both examinations are delivered in CLOSED book format. A non-programmable calculator that is silent, battery operated, does not have paper tape printing capabilities, and does not have a keyboard containing the alphabet will be allowed in the examination site. A protractor, straight edge, engineer's scale, and colored pencils should be brought to the examination, as they may be useful for some questions.

The following are the content domains for the examinations:

- A. General Geology: Field Geology, Geophysics, Imagery, Modeling, & Graphical Methods
- B. Mineralogy, Petrology, & Petrography  
Sedimentology, Stratigraphy, & Paleontology

Quaternary Geology, Geomorphology, & Surficial Processes

- C. Structure, Tectonics, & Seismology
- D. Hydrogeology & Environmental Geochemistry
- Engineering Geology
- E. Economic Geology & Energy Resources

**RESULTS REPORTING**

To assure national uniformity, ASBOG® provides DOPL with a nationally recommended score. **A scaled score of 70** has been established as the standard of minimum competency and 100 is the highest score possible. However, legal authority for making a licensing decision rests solely with DOPL and not with ASBOG®.

Examination scores will be reported approximately **75** days following the examination.

**TEST DAY RULES AND PROCEDURES****Check-in Deadline**

The doors to the testing center will open at least 30 minutes before all scheduled testing appointments in order to check candidates into the testing center. You should plan to arrive early to make sure you are seated by the time the testing begins. If you arrive late, AND the testing session has already begun, YOU WILL BE TURNED AWAY, will forfeit your exam fees, and will be required to reschedule for a future testing date. All tests begin at the same time and as such cannot be started after the testing has commenced.

**Proof of Identity**

Upon arriving at the testing center, you will be required to show government-issued, photo identification. The photo ID must be current and valid. Additionally, the name on your ID **must match exactly** with the name you provided to Prov at time of scheduling. Please make any corrections to your name prior to your scheduled testing appointment.

Valid forms of photo ID's are: a state issued driver license, Utah state ID, passport, or military ID. You will also be required to sign a test center log and will be photographed by the test center staff.

You will be refused to test by the testing center staff if:

- your name on the testing roster and name on ID do not match exactly

- you do not produce a valid government-issued photo ID
- you refuse to sign the test center log
- you refuse to be photographed

If refused at the testing center, you will be dismissed and forfeit all testing fees for that testing session.

### **Prohibited Items**

No cameras, recorders, cell phones, computers, pagers, tablet computers, music players, smart watches, radios, electronic games, or any other electronic devices are allowed in the testing room. Talking and smoking are not allowed in the testing room.

Additionally, other personal items such as purses, notebooks, un-authorized references or study materials, briefcases, backpacks, wallets, pens, pencils, other writing devices, food or any other items should be placed in secure storage at the testing facility.

For exam security you may also be **asked to remove** articles of clothing that may pose a security risk such as the following:

- Bulky clothing, scarves, hoodies, shawls, vests, jackets, coats, and so forth.
- Hats or headgear not associated with religious reasons.
- Any other clothing or device that may be interpreted as having the potential to compromise the testing process.

We ask that you leave all unauthorized materials in your car or vehicle. If you are caught using unauthorized materials during testing, these materials will be confiscated, your testing will be terminated with fees forfeited, and the Division will be notified of your dismissal from the exam.

### **Visitor Policy**

No one other than the candidate will be allowed in the testing room. Non-testing visitors are NOT permitted to wait in the lobby while candidates test.

### **Unethical Conduct Policy**

Any individual caught giving or receiving assistance during or after the examination or caught using unauthorized materials during the examination will be reported directly to the Department. Those caught in

the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with test questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

### **PROV'S NON-DISCRIMINATION STATEMENT**

Prov provides equal access to its exams and testing programs for all eligible persons. Although individual jurisdictions that Prov represents are wholly responsible for determining eligibility of candidates, it is the policy of Prov to maintain an environment free of discrimination and to prohibit discrimination and harassment against any person on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and veteran, marital or family status.

Harassment of Prov program participants, proctors, staff or candidates will not be tolerated. If candidates wish to express concerns about discrimination, they should contact Prov at 801-733-4455 or write to: Prov, Inc., 150 W Civic Center Drive, Suite 601, Sandy, Utah 84070.

### **SPECIAL ACCOMMODATIONS**

Prov complies with the Americans with Disabilities Act (ADA) in providing special accommodations for candidates that require additional assistance during the testing process.

If candidates feel that they qualify for a special accommodation during testing, they should contact Prov at (801) 733-4455. Prov will require written documentation from a licensed physician or psychologist documenting the disability and further require a request describing the requested remedy. Prov will then work directly with the candidates to make the accommodations they will need in order to complete their examination.

### **EXAM TEST SITE AVAILABILITY**

The national examinations are given two (2) times each year. In order to register for the examination, you must submit your registration by the dates shown below:

Registration Cut-off	Exam Date
January 27, 2022	March 18, 2022
August 11, 2022	September 30, 2022
January 26, 2023	March 17, 2023
August 17, 2023	October 6, 2023

**TEST SITE INSTRUCTIONS**

Examinations are given in Prov's Utah offices which are located at the following address:

**Prov Testing Center**

1776 N Hill Field Road, Suite 1  
Layton, Utah 84041

**Prov Testing Center**

10645 S State Street  
Sandy, Utah 84070

**Prov Testing Center**

2255 N University Parkway, Suite 11  
Provo, Utah 84604

# Prov✓Candidate Instructions Handout

Please take a moment to read the following information (front and back). If you have any questions then please let your proctor know. Failure to follow these testing rules can have serious consequences.

**Be advised, the testing center and testing room may be under video surveillance.**

## Testing Rules

- Be courteous and do not disturb others.
- After you are seated, follow all the instructions given and verify the information presented to you. This information will include your name, candidate ID, exam name, and occasionally additional testing Materials such as graphics.
- If you leave the testing room during the test, you must notify your proctor and turn in all your testing materials.
- If you take a restroom break the test time will continue to countdown and the lost time cannot be recovered.
- If your computer freezes, shuts down, or will not move to the next question notify your proctor immediately and they will be able to restart your exam without loss of available testing time.
- At the end of your test, remain seated, raise your hand and wait for the proctor to start the check-out process with you. Once all testing materials have been accounted for by your proctor, you may collect your belongings and leave the testing center.
- If permitted by your jurisdiction, you will receive your testing results today; otherwise, you'll be notified of your testing results by either Prov or your licensing jurisdiction.



## Reference Rules for Open Book Exams

- Book title must be exact. *Exceptions:* Older/new editions are always permitted. Substitutes are allowed if listed in the Exam Details.
- Photocopied versions of a reference book are ONLY permitted when stated in the Exam Details.
- Permanent tabs such as gummed tabs, self-adhesive tabs with printable inserts, or insertable tab dividers (for three ring binders only) are permitted.
- Moveable items such as repositionable tabs or Post-it notes are NOT permitted in a reference book.
- Books can have highlighting and underlining in pen only, however you cannot mark in your books during the test.
- Handwritten notes are NOT allowed in any portion of a reference book unless authorized by your licensing or certifying jurisdiction.
- Other documents (such as formula sheets or the Tom Henry and Kelly Indexes) or stickers (such as Ohm's Law) CANNOT be added, glued or taped to a reference book.

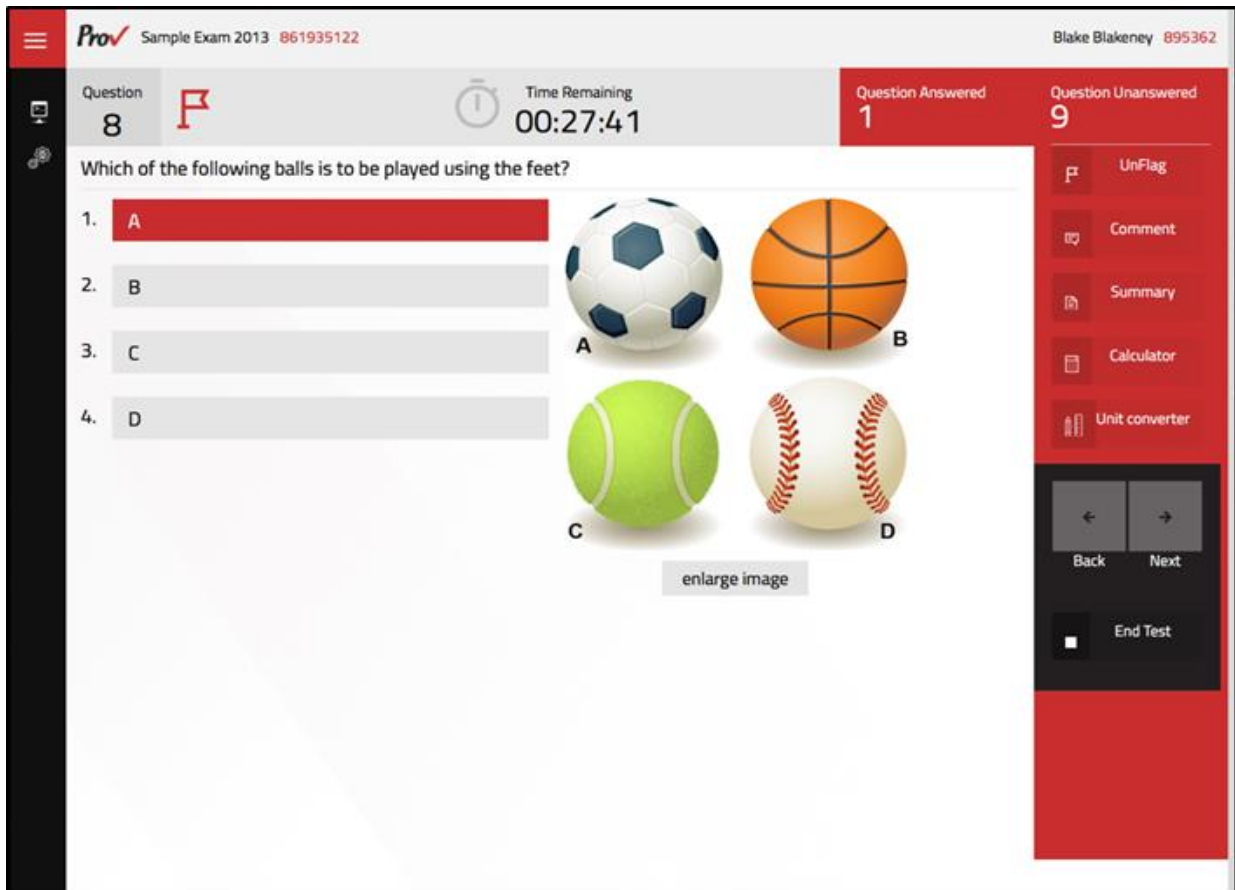
## Unethical behavior

Individuals caught giving or receiving assistance during or after the examination, or caught using unauthorized materials during the examination will be reported to the Board. Those caught in the act of cheating will be dismissed from the examination and their testing results will be frozen. Furthermore, the candidate will forfeit the examination fees paid. Finally, anyone caught with test questions in their possession, either during or following the examination will be prosecuted by Prov for theft of copyrighted testing materials.

**In the next few days, Prov will email you a link to our candidate experience survey, please let us know how we did!**



## Computer Testing Navigation



Total number of questions	Indicated in the upper right-hand corner of the screen.
Available time	Posted in hours and minutes. The test will end automatically when <b>Time Remaining</b> reaches 0:00.
Selecting your answer	Use your mouse to select a number ( <b>1</b> , <b>2</b> , <b>3</b> , or <b>4</b> ). The answer is highlighted (or checked) when selected. You may change your selected answer for any question until the test is over. If you do not know the answer to a question, it is to your advantage to guess, since there is no penalty for a wrong answer.
Tracking difficult questions	Press the <b>Flag</b> Button to help you keep track of questions you wish to return to at a later time. Flagging questions has no impact in scoring. Press the button again to Unflag the question. You may see which questions have been flagged by clicking <b>Summary</b> .
Question comments	During the assessment, you may find that you have a question or concern about a particular test question. The proctor cannot answer questions about test content at any time; however, you can send a comment to Prov's Test Development Department by clicking the <b>Comment</b> button. Please leave a specific description. Staff will process your comments/questions within two weeks. You can refer to your candidate information bulletin for more information on how comments are processed.
Moving to a different question	Use your mouse to select the <b>Next</b> or <b>Back</b> buttons. Press Next to move forward. Press Back to move backward. You may also use your arrow keys ( <b>←</b> <b>→</b> ) to move forward and backward through the test.
Reviewing your progress	Press the <b>Summary</b> button to see a table indicating which questions are unanswered or which you have flagged.
Ending the test early	Press <b>End Test</b> button when you are ready to leave the test. It is recommended that you review your exam and verify there are no unanswered questions prior to ending the test.